

# Cabin Leader in Training (CIT) Opportunity to Serve (OTS) Junior Staff Position



Daybreak Camp is looking for a certain type of teen volunteer. The strength of Christian camping lies in each staff person possessing the qualities of service and leadership. We are looking for young men and women who love the Lord and want to serve Him through various responsibilities at camp. Daybreak expects the teens to participate in all phases of camp, be spiritual leaders with a servant's heart, and a willing to cooperate with all staff. Teens are subject to the regulations and routines of camp. Many times you may be asked to sacrifice personal desires in the interest of the campers. To form an effective staff team, we all must be people after God's own heart, willing to work as a team.

Jesus is the perfect example—a person with a servant heart. By taking on the likeness and attitude of Jesus, each staff member will find themselves looking out for the needs and interests of the campers. But remember, the sacrifice you make is a small price to pay for the results: incredible relationships, profound memories, deep conversations, and treasures in heaven. And perhaps, campers brought from darkness to light. When we become more like Jesus, the campers will be drawn to the Savior.

Working together as a team is essential. One goal of the program is to develop leaders. We must pursue teens that seek to glorify God through service. We can accept only a limited number of applications for service at each camp.

Three leadership positions are available for area teens through Daybreak Camp's summer staffing program. The Cabin Leader in Training (CIT) and Opportunity to Serve (OTS) program began several years ago. Many teens have served the campers at Daybreak through these opportunities. The Junior Staff Position information is included in this packet.

Teens that are in Junior High and High School are used in the OTS, CIT and Junior Staff positions for Adventure Camp. Information for all of these are included in this packet. Reminder: All OTS teen servants **MUST** have a parent or chaperone at camp in order to serve. The CIT staff (high school) are used in the cabins with two adults for Adventure Camp, to help with Bible Classes, and oversee some activities. All training will be done at camp. There will be a staff fee.

High School teens are also used as support staff for WildSide.



Are YOU  
ready for  
God to  
you  
and your



ents this summer at Daybreak Camp?



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**NEW FOR 2009 SERVICE—IN ORDER TO SERVE AT WILDSIDE OR ADVENTURE CAMP ALL TEENS MUST ATTEND THE CAMP THAT IS FOR YOUR AGE/GRADE—EITHER FDC OR WILDSIDE.**



6676 Rose Acres Lane  
Felton, CA 95018-9447  
Phone: 831-335-2756  
Fax: 831-335-2750

**OTS JOB DESCRIPTION**—The **Opportunity to Serve (OTS)** program is for Junior High/Middle school students that want to come to camp to assist the leadership while serving in various service duties throughout the week.

1. Approximately 20 OTS positions will be available
2. Students whose parents are working at camp will be accepted first
3. Other applications will be considered to complete the 20 positions

Qualifications:

- You must attend either FDC or WildSide to serve at Adventure Camp as an OTS.
- Love God and want to serve Him through the Daybreak service
- Having the attitude of Jesus
- Exhibiting a servants helping hands—if asked to do another job other than assignments
- Shows concern for others and being able to develop leaders

Expectations:

- Be spiritual leaders
- Willingness to cooperate with the other staff-work as a TEAM
- May be asked to sacrifice personal desires in the interest of the campers
- To develop leaders
- Be on time for each meeting and service opportunity
- Be an example for the campers
- You are expected to obey the camp rules and go to bed when asked
- Several devotionals will be planned for the teens during the week.
- The girl OTS will sleep together unless special arrangements are made
- The boy OTS will sleep together unless special arrangements are made
- If you need special sleeping arrangements, they must be made before arrival at camp
- Most free-time activities will not be available for OTS workers, like wood projects & leather

Service:

- Must have a parent/sponsor chaperone at camp for the week
- You will have 3-4 daily assignment responsibilities
- You will be asked to work at different areas, including one cleaning service daily (like cleaning the bathrooms, KP duty, etc)
- One of your assignments will be to serve a cabin at one meal daily
- You are expected to work one morning or afternoon free time activity
- You may be asked to fill in for another OTS when they cannot do an activity/assignment

Some Possible Job Assignments: You may possibly be able to choose some assignments

Archery	Crafts	Go-Karts	Lanyards
Mt Bikes	Leather	Snack Shack	Pre-Camper Care
Fishing	Water Balloons	T-Shirts	Water Bottle Launching
Bathroom Cleaning	KP Meal Duty		

To Apply as an OTS: All of these must come together to be considered, any part not included will **delay** your application.

1. You need to fill out the staff application—Please don't ask your parent to do this for you.
2. If you have not worked at camp before, you will need one reference person to complete the reference referral form.
3. Write a letter to Daybreak telling of the talents and gifts that God has given you, and how you will use those to serve. Also, tell us your goals for summer camp service.
4. Fill out and sign the OTS parent/sponsor chaperone form.
5. This service week will cost \$85.00 for each OTS. Talk with your parents about how you could earn this money.
6. Mail all pages and the \$85.00 to Daybreak Camp before May 1, 2009 to be considered for this position. (Address is at the top of this page)



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**CIT JOB DESCRIPTION**-The **Cabin Leader in Training (CIT)** program is for High School students that can come to camp and assist the leadership while working in the cabins with the campers. Each cabin will have 2 adults and one CIT person for a total of 3 leaders in the cabin.

1. We will need 4-5 male CITs for the boys cabins
2. We will need 4-5 female CITs for the girls cabins

**JR STAFF PERSON**-These positions are available for responsible, previous teen camp workers who have completed the 10-12th grades.

1. We will need various people for these positions.
2. Some possible job assignments: sound booth, email distribution, OTS help, free-time activities, campfire help, meal serving, KP duty, bathroom cleaning, etc.)

Qualifications:

- You must attend either FDC or WildSide to serve at Adventure Camp as an OTS.
- Loves God and wants to serve Him through the Daybreak service
- Having the attitude of Jesus
- Exhibiting a servants helping hands—if asked to do another job other than assignments
- Shows concern for others and being able to develop leaders

Expectations:

- Be spiritual leaders
- Willingness to cooperate with the other staff-work as a TEAM
- May be asked to sacrifice personal desires in the interest of the campers
- To develop leaders
- Be on time for each meeting and service opportunity
- Be an example for the campers
- You are expected to obey the camp rules and go to bed when asked
- IF you need special sleeping arrangements, they need to be confirmed before camp arrival
- Each evening there will be a evening devotional and if you return to your cabin on time you will be allowed to attend the devotional. HOWEVER, camp is for the campers and if you need additional rest you need to be responsible to get that rest when the campers are in the cabins at night.

To Apply as a CIT or Jr Staff Person: All of these must come together to be considered, any part not included will **delay** your application.

1. You need to fill out the staff application—Please don't ask your parent to do this for you.
2. If you have not worked as s CIT at Daybreak camp before, you will need to ask someone to fill out the recommendation form and ask them to mail it to Daybreak in the attached envelope.
3. Write a letter to Daybreak telling of your talents and gifts that God has given you, and how you will use those to serve at camp. Also, tell us your goals for camp service.
4. This service week will cost \$85.00 for each CIT or Jr Staff Person. Talk with your parents about how you could earn this money.
5. Mail all pages and the \$85.00 to Daybreak Camp before May 1, 2009 to be considered for this position. (Address is at the top of this page)



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**RECOMMENDATION FORM FOR CIT OR OTS PROGRAM**

NAME OF APPLICANT: \_\_\_\_\_

Applying for the  CIT or  OTS position at . . .  WildSide  Adventure Camp

This applicant has applied to serve on the summer staff at Daybreak Camp. Summer staff responsibilities require willingness to cooperate with all camp staff through a variety of service areas. We are looking for teens who seek to grow in Christian maturity through serving at camp. We seek a prompt evaluation from your knowledge of the applicant.

How long have you known the applicant? \_\_\_\_\_

In what capacity? \_\_\_\_\_

Is the applicant a Christian?  YES  NO For approximately how long? \_\_\_\_\_

In what types of Christian service does the applicant participate? \_\_\_\_\_

\_\_\_\_\_

Please describe the applicant's leadership ability: \_\_\_\_\_

\_\_\_\_\_

Describe the applicant's emotional temperament and personality: \_\_\_\_\_

\_\_\_\_\_

Does the applicant get along well with peers?  YES  NO With authorities?  YES  NO

If NO, please explain \_\_\_\_\_

\_\_\_\_\_

In what areas does the applicant need to be nurtured, to grow and improve? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**ALL INFORMATION WILL BE KEPT CONFIDENTIAL**

→ Please mail this form directly to Daybreak Camp at the above address as soon as possible, self addressed envelope is attached. Thank you for your immediate response with this recommendation form.

Minister, Youth Minister, Elder, or Deacon

Adult Acquaintance, Adult Friend, or Employer

Name _____	Signature _____
Position or Organization _____	
Mailing Address _____	City/ST _____ Zip _____
Phone _____	Date _____



<b>OTS PARENT OR CHAPERONE AT ADVENTURE CAMP</b>	
IN ORDER TO SERVE AT ADVENTURE CAMP EACH OTS APPLICANT <b>MUST</b> HAVE A PARENT OR ADULT CHAPERONE AT CAMP. IF NEEDED THE PARENT/CHAPERONE WILL BE CONTACTED TO HELP THE OTS MEET THEIR ASSIGNMENT OBLIGATIONS WITHIN THE RULES AND GUIDELINES OF CAMP.	
OTS Name	Congregation
I have agree to abide by the rules and regulations of camp. Signature of OTS Date:	Teen email address:
Name of Parent or Chaperone at Camp	Phone number
Address	City/State/Zip
I agree to be responsible for this OTS applicant while at camp. Signature of Parent/Chaperone <span style="float: right;">Date:</span>	
PLEASE RETURN ALL PAPERS TO DAYBREAK CAMP. DAYBREAK CAMP, 6676 ROSE ACRES LANE, FELTON, CA 95018	



Mail to: **Daybreak Camp**  
**6676 Rose Acres Ln**  
**Felton CA 95018-9447**  
 Phone: 831-335-2756 or FAX:831-335-2750

# Volunteer Staff Application 2010

OFFICE USE ONLY	
Date Rec'd	Check #
	Amount:
DOJ Clearance YES NO	Processed CC (date) Auth. Code
DOJ Initial	PAID IN FULL

## PERSONAL INFORMATION and Voluntary Disclosure Statement

Last Name	First	Middle #	M or F
Address			
City		State	Zip
Home Phone ( )			Birth Date
Business Phone ( )	Cell Phone ( )		
E-Mail		Home Church	
Driver's License #	State	Expires	
Are you a Christian?	YES	NO	
Do you have a current CPR certification?	Life Guard certification? _____		
▶1. Have you ever been convicted of any crime relating in any manner to children and/or your conduct with them? If yes, please explain, use a separate sheet.			
▶2. Have you ever been convicted of any crime including, but not limited to, indecent assault and battery on a child under fourteen, a mentally retarded person, a person who has obtained the age of 14, rape, rape of a child under 16 with force, intent to commit rape, kidnapping of a child under 16 with intent to commit rape, distribution/trafficking of narcotics or other controlled substances, or intent to commit any of the above crimes? If yes, please explain, use a separate sheet.			
▶3. Have you ever been subject to any court order involving sexual/physical abuse of a minor? If yes, please explain, use a separate sheet.			
▶4. Have your parental rights ever been terminated for reasons involving sexual/physical abuse of children? If yes, please explain, use a separate sheet.			
I understand that: -The camp may deny volunteer service to any person who answers "YES" to any one of the above questions #1-4. If accepted to serve and Daybreak later discovers circumstances that would indicate a "YES" to any of the above questions #1-4, volunteer services will be terminated immediately. -The information provided on this form is subject to verification, which will include a criminal history check and/or request from any Central Registry of child abusers. -The camp may terminate volunteer service of any person if that person is found, regardless of when discovered to: -have a history of complaints of abuse of a minor -have resigned, been terminated, or been asked to resign from a position whether paid or unpaid, due to complaint(s) of sexual abuse of a minor; and/or -have falsified or omitted information in this disclosure statement. -This disclosure statement must be updated yearly.			
Signature _____		Date _____	
Signature of Minor's Parent _____		Date _____	

## INTERESTED IN SERVING AT—staff arrival dates + camp week

**FDC-FAITH DEVELOPMENT CAMP**  
 Completed GR 9-12—July 10-17, 2010

**WILDSIDE**  
 Completed GR 6-8—July 18-24, 2010

**ADVENTURE CAMP**  
 Completed GR 2-5—August 1-6, 2010

### AREAS OF WORK: (Please circle service areas)

Cabin Leader	Head Cook	Cook
Life Guard	CIT Leader	Clean Up
Nurse	Dishwashing	Bible Teacher
OTS Leader	Photo/Video	Teacher Asst
PA Sound	AM Activities	PM Activities
Sports	Crafts	OTS
Junior Staff	Snack Shack	CIT
Security	Program Director	Other:

### At camp I will (necessary to complete)

- \_\_\_\_\_ Stay in cabins with campers
- \_\_\_\_\_ Bring my own RV
- \_\_\_\_\_ Need staff housing (Limited)
- \_\_\_\_\_ Use own tent
- \_\_\_\_\_ Will drive back/forth

Other \_\_\_\_\_

If you are a **staff parent** and want your child in your **class or cabin** please initial \_\_\_\_\_.

My child's name is \_\_\_\_\_

## CAMPERS I WILL BRING TO CAMP SO I CAN SERVE ARE. . .

Name	M or F	Grade completed 2010
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Name	M or F	Grade completed 2010
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## PRECAMPERS I MUST BRING TO CAMP SO I CAN SERVE ARE. . .

Precamper's Name	M or F	Age
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Precamper's Name	M or F	Age
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**Your staff fee is \$85.00 per camp week, payable with a check or credit card.** This fee covers food, t-shirt, daily snack shack, etc. Group pictures are for the campers only. Please circle the size of the adult T-shirt you need:  
 S    M    L    XL    XXL    3X  
 Please include the volunteer staff fee with your submitted form.

## STAFF COSTS—PLEASE INCLUDE A CHECK OR CREDIT CARD FOR PAYMENT

AMEX



Discover



Master Card



VISA



Card # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Expiration Date

Name as it appears on card

Signature

**PHOTOGRAPHY:** Daybreak Camp routinely uses photos and video taken from events for print, web, and video applications. Your volunteer staff application constitutes permission given to Daybreak Camp for such purposes.

**FDC STAFF WILL ARRIVE FOR STAFF TRAINING ON 7/10—WILDSIDE STAFF ON 7/17 & ADVENTURE CAMP STAFF ON 8/1**

**Is this your first time to serve at camp?**  
**YES NO**

If Yes, complete the references below.

**REFERENCES-FIRST TIME SERVING ONLY**

(1) Name		
Address		
City	ST	ZIP
Phone ( )		
(2) Name		
Address		
City	ST	ZIP
Phone ( )		

**PARENT OR GUARDIAN PERMISSION IF STAFF APPLICANT IS UNDER 18 YRS**

I, the undersigned parent/guardian, consent to  
 (Child's Name)  
 participating in the Daybreak Camp of: (dates)

I authorize in advance any adult camp staff member to consent to any medical or surgical diagnosis, treatment, and/or hospitalization which is deemed necessary during the duration of camp and agree to be financially responsible for all said treatment. I also agree that Daybreak Camp is not responsible for campers traveling to or from camp, or after the camp's conclusion. I understand that I will be required to pick up my child if he/she does not abide by the camp rules. I hereby release the staff and any supporting group from any financial liability for this applicant.

Parent/Guardian Signature	Date
Staff Applicant Signature:	Date

**COMPLETING THE STAFF APPLICATION DOES NOT SECURE A PLACE FOR YOUR CAMPER CHILDREN. ALL STAFF MUST REGISTER THEIR OWN CHILDREN!**

**STAFF MEDICAL INFORMATION**

**Every staff volunteer entering camp shall furnish a health history of your health status that is complete and signed. Please include a copy of the front and back of your current insurance card with this volunteer staff application**

Name	M or F
Birth Date	
Allergies: <input type="checkbox"/> Hay Fever <input type="checkbox"/> Poison Oak <input type="checkbox"/> Insect Stings <input type="checkbox"/> Penicillin <input type="checkbox"/> Bee Stings <input type="checkbox"/> Do you have an epi pen? YES/NO <input type="checkbox"/> Food/Kind _____ <input type="checkbox"/> Dairy	
List your symptoms to the allergy.	
List any special dietary needs:	
Do you have asthma? YES NO What medication or treatment are you taking for asthma?	
Describe any current health conditions that require medication (please list), treatment, or special restrictions while at camp. Write "None" if you don't have any.	
Condition	Medication Dosage
1.	
2.	
3.	
4.	
Storing staff medicines within the cabin setting is dangerous. Be prepared to store your medicine with the nurse. You will receive specific directions at staff training.	
Date of last tetanus shot is _____ Date of last flu shot is _____ Date of last medical exam is _____	
Your Physician's name/address/phone	
Are there any over the counter medications you <b>CANNOT</b> take? ( <i>aspirin, Tylenol, Benadryl, Advil, etc.</i> )	
Describe any past medical treatments (chronic conditions or diseases) relevant to participating in camp. Write "None" if you don't have any.	
In case of an <b>EMERGENCY</b> , please contact:	
Name	Phone How Related?
1.	
2.	
Health Insurance Company _____	
Policy # _____	
Group # if applicable _____	
Insurance phone number is _____	
Signature :	Date:
For staff 18 years and over—I decline to provide this requested health information.	
Signature:	Date